

HOW TO SELECT OR UPDATE ACCOUNT COMMUNICATION PREFERENCES



1

Navigate to
MEMBER.YOURWYOBLUE.COM
to login or register for an account.

Enter your username and password. If this is your first time accessing the Member Portal, you will need to register your account.

The screenshot shows the Wyoming Member Portal login and registration page. At the top, the Wyoming logo and the word "WYOMING" are displayed. Below this is the "Log in" heading. There are two input fields: "Username" with the text "TEL1973" and "Password" with a masked password "*****". Below the password field is a small eye icon. At the bottom, there are two buttons: a blue "Log in" button and a white "Register" button with a blue outline.

2

If this is your first time logging into the Member Portal, you will be prompted to setup Multifactor Authentication. Click **SET UP NOW** and follow the prompts to complete this setup.

The screenshot shows the Wyoming Member Portal Multifactor Authentication setup screen. At the top, there is a circular icon with a padlock and a person. Below this is the heading "Multi-factor authentication is required to keep your account safe." followed by the text "Make your account more secure by adding an additional layer of protection." At the bottom, there are two buttons: a white "Sign out" button and a blue "Set up now" button. The "Set up now" button is circled in orange.

3

Once logged into the dashboard click the **DOWN ARROW** beside your name located in the top right-hand corner of the page.

The screenshot shows the Wyoming Member Portal dashboard. At the top, there is a navigation bar with links: Home, Benefits, Get Care, Journey, and Support. Below this is a greeting "Good afternoon, Tel!" and the text "Easily manage your health - and health coverage - with YourWyoBlue". The main content area is divided into sections: "My Benefits" with a card showing "Wyoming Total Choice w/Rx", "Member ID: 128810105001", and "Group Number: 10448456"; "Claims" with a card showing a document icon and the word "Claims"; and "Get Care" with a card showing a person icon and the text "Go to provider search" and "Browse or search for the care you need". In the top right corner, there is a dropdown menu with the text "TEL" and a downward arrow. The dropdown menu is circled in orange with an arrow pointing to it.

CONTACT US

If you need assistance with YourWyoBlue, please contact Member Services at 1-800-442-2376.

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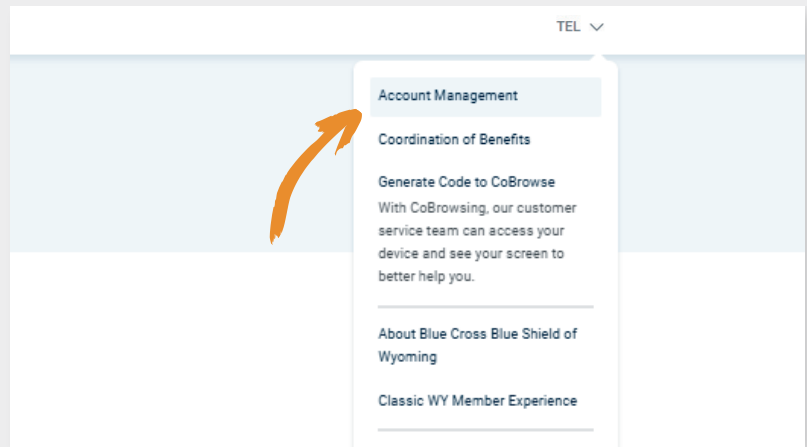
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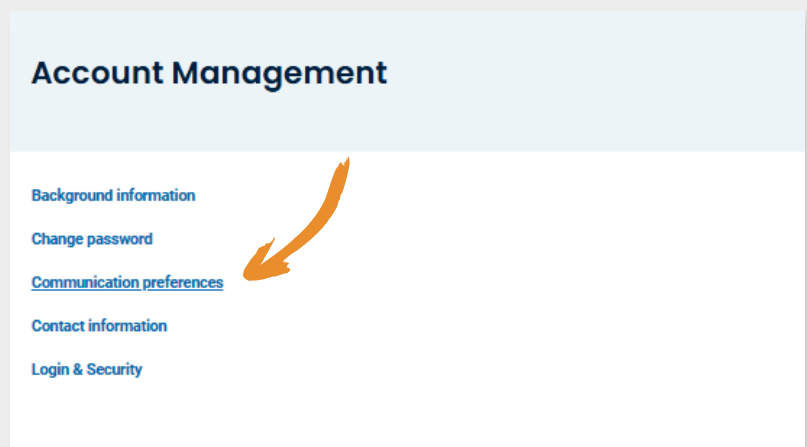
4

On the drop-down menu, select **ACCOUNT MANAGEMENT**.



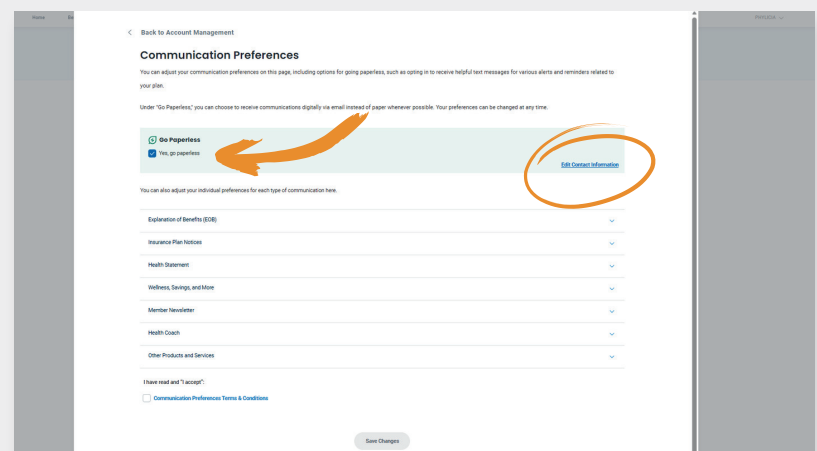
5

Under Account Management, select **COMMUNICATION PREFERENCES**. A pop-up will open.



6

To elect for Paperless communications, select the checkbox in the **GO PAPERLESS** box. Verify your email address by clicking **EDIT CONTACT INFORMATION**.



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7

Alternatively, specify communications to receive via email or U.S. mail by selecting the **DROP-DOWN ARROW** of each category (e.g. EOBs, Health Statements, etc.) and selecting your preferred communication method.

8

Once done with your selections, check the **TERMS & CONDITIONS** box at the bottom of the page. Click **ACCEPT** in the following pop-up. Then, click **SAVE CHANGES** to complete your updates.

Questions?

Click on the **SUPPORT** tab and select support method. You can:

- **SEND A MESSAGE**
- **START A CHAT**
- **VIEW YOUR INBOX**
- **CALL MEMBER SERVICES**

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