

Dental Continuation of Care Request Form – Crowns/Inlays/Onlays

*Note: Only orthodontia, crowns, inlays and onlays will be considered for Continuation of Care exceptions.
For orthodontia, no action is required.*

Date:		Form Completed By:		Phone #:	
REASON FOR REQUEST					
<i>Provider no longer participates with the dental network (must not have termed for cause by the Plan)</i>					
MEMBER INFORMATION					
Member ID:			Subscriber Name:		
Patient Name:			Date of birth:		
Street Address:			City, state, ZIP:		
Home Phone #:					
DENTAL PROVIDER INFORMATION					
Dental Provider Name:			NPI or TIN:		
Street Address:			City, state, ZIP:		
Office Phone #:			Specialty:		
Date of Initial Service: _____					
How long is the treatment expected to take to complete? _____					
How many visits are being requested? _____					
How often is the patient being seen? _____					
When is the patient's next appointment? _____					

NOTE: To submit the form, please follow the instructions attached.

Form Submission Instructions

Steps for returning a completed form may depend on whether you obtained the form online, received it by email or through another means. Please read the instructions below to decide which submission method suits you best. If the form specifies a preferred method, please follow those directions instead.

Online: Download the form and fill it out in the free Adobe Reader (get.adobe.com/reader) or fill out the form online if that option exists and then download it to your device. Save the completed form to your computer or device.

Submission:

BY MAIL – Print and mail the completed form to:

Blue Cross Blue Shield of Wyoming, PO Box 2266, Cheyenne, WY 82003.

BY EMAIL – Send the form and any required documentation as attachments to a BCBSWY email address, if one is provided.

BY SECURE UPLOAD – Follow the directions below to securely upload your form at Member.YourWyoBlue.com (member.yourwyoblue.com). Click the link or scan the QR code.

After logging in to your Member.YourWyoBlue.com account:

STEP 1
Click on the **Support** button on the menu bar. Scroll down and select **Send a Message**.

STEP 2
Select the plan the form applies to from the list in the panel. Click **Continue**.

STEP 3
Select General–Other as the **Topic**.

STEP 4
Fill in **Callback Preferences** (*Phone number, *Best time to call, and *May we leave a message...?).

STEP 5
Type any message in the **Message** box.

STEP 6
Click on the paperclip icon next to message box to attach a completed form from its location on your device.

STEP 7
Click on the **Send** button to send your message and upload your saved form securely.

