WYOMING

An independent licensee of the Blue Cross and Blue Shield Association

# REQUEST FOR PROFESSIONAL CLAIM ADJUSTMENT

***DO NOT USE THIS FORM IN LIEU OF MEDICAL RECORDS REQUEST LETTER***

Rendering Provider NPI # _____ Provider Name _____

Subscriber ID _____ Patient Name _____

Claim # _____ Total Charges _____

Service Dates _____

- ☐ Billed In Error – Explanation _____
- ☐ CPT / HCPCS Code Change From _____ To _____ Line(s) _____
- ☐ Date of Service Change From _____ To _____ Line(s) _____
- ☐ Denial Code (Remit) Correction
  - ☐ Ambulance Report Line(s) _____
  - ☐ Diagnostic Report Line(s) _____
  - ☐ Emergency Service Record Line(s) _____
  - ☐ Invoice Line(s) _____
  - ☐ Itemized Bill Line(s) _____
  - ☐ Operative Report Line(s) _____
  - ☐ Progress Notes Line(s) _____
  - ☐ Records Line(s) _____
  - ☐ Treatment Plan Line(s) _____
  - ☐ Other (Only if Not Listed Above) _____
- ☐ Diagnosis Code Change From _____ To _____ Line(s) _____
- ☐ Diagnosis Code Pointer Change From _____ To _____ Line(s) _____
- ☐ Dollar Amount Change From _____ To _____ Line(s) _____
- ☐ Home Medical Equipment Item Returned Date of Return _____
- ☐ Modifier Change From _____ To _____ Line(s) _____
- ☐ New Provider Claim Submission From _____ To _____ Line(s) _____
- ☐ Patient Name Change From _____ To _____ All Lines _____
- ☐ Provider Number Change From _____ To _____ Line(s) _____
- ☐ Subscriber ID Change From _____ To _____ All Lines _____
- ☐ Units Change – Decrease From _____ To _____ Line(s) _____
- ☐ Worker's Compensation, Medicare, No Fault, Subrogation, Other Insurance _____

***THE ADJUSTMENTS IN THIS BOX MUST HAVE SUPPORTING MEDICAL DOCUMENTATION**

- ☐ *Units Change – Increase From _____ To _____
- ☐ *Appeal – Benefits From _____ To _____ Line(s) _____
- ☐ *Appeal – Pricing From _____ To _____ Line(s) _____

**INCOMPLETE FORMS WILL BE RETURNED WITHOUT REVIEW**

**Contact Information Required** Name _____ Phone Number _____ Ext. _____

Please send completed form to:

Blue Cross Blue Shield of Wyoming
P.O. Box 2266
Cheyenne, WY 82003
Fax: 307-432-2942

*Please refer to your future payment listing for updates.*

**1. Please Include All Applicable:** *Case number, date of accident, subrogation information, and/or other insurance information, and other carrier's explanation of benefits.*
**2. Exclude New Claims**