



WYOMING

An independent licensee of the Blue Cross and Blue Shield Association

FlexShare Benefits

FLEXSHARE NEWS

DEPENDENT CARE FSA (DEPFSA) REIMBURSEMENT

IRS regulations allow a DEPFSA participant to be reimbursed for dependent care based on the following substantiation requirements:

Submit Documentation from the Provider:

- Name of Dependent (must be under 13)
- Dates of Service
- Name of Provider
- Provider Tax Identification Number (SSN or EIN)
- Amount of Services

OR

Submit Request for Reimbursement form:

- Complete a Request for Reimbursement
 - Enter Providers name
 - Dates of Service
 - Dependent Name (must be under 13)
 - Amount to be reimbursed
- Present the Request for Reimbursement to the Provider for
 - Signature
 - Date
 - Tax Identification Number (SSN or EIN)

Claims without the required substantiation information will be denied; in the event of an IRS audit if claims are not properly substantiated you could be taxed and assessed penalties.

**IRS rules clearly states that debit/credit receipts, bank statements and cancelled checks are NOT valid documentation and FlexShare Benefits will deny this type of documentation.*

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